

List of documents to be disclosed by the office of Principal Accountant General (A&E) II :-

<p><u>Administration</u></p> <ul style="list-style-type: none"> (i) Citizen Charter (ii) Organizational structure up to Branch Officers level. (iii) Administrative Report. (iv) Activity Report. (v) Budget of the A.G.(A&E)-II. (vi) Details of various contracts. (vii) Details of certified vendors. (viii) Details of pay fixation in respect of employees working in O/o A.G.(A&E)-II. (ix) Works related to welfare activity, recreation, promotion and appointment will be supplied by A.G.(A&E)-I who is cadre controlling of A.G.(A&E) U.P. however, information on pay fixation in respect to the employees working in this office can be supplied by this office. (x) Information related to personal matter will not be supplied. (xi) Internal noting of files will not be disclosed. 	<p><u>General Provident Fund</u></p> <ul style="list-style-type: none"> (i) All schedule with covering list of various treasuries. (ii) Detail book figure of various major head from treasuries. (iii) Pay voucher of various treasuries. (iv) Ledger cards of subscribers. (v) Un posted broadsheets. (vi) Part want and full want details. (vii) T.E. number and details relating to subscribers. (viii) General Index Register & Alphabetical Index Register. (ix) Master list of subscribers in VLC (GPF) / ALPM. (x) Debit vouchers of subscribers for last 03 years. (xi) Account slips of various subscribers. (xii) Missing items details of subscribers. (xiii) Form 24 showing the year-wise details of deposit and withdrawal of subscriber.
<p><u>Pension Wing/Co-ordination</u></p> <ul style="list-style-type: none"> (i) Audit Register of Pension. (ii) Register of Pension Payment Order. (iii) Gratuity Register. (iv) Commutation Register. (v) Special Seal Authority Register (outward) (vi) Special Seal Authority Cases (Inward). Which is received from other states: <p style="padding-left: 40px;">Audit Register of Pension. Gratuity Register Commutation Register.</p> <ul style="list-style-type: none"> (vii) Freedom Fighter Pension Cases. (viii) Court cases of pension. Writ Petition Cases : Hon'ble High court. Claim Petition : State Tribunal. Suit : District Court. Original Application : Central Tribunal. 	<p><u>WAD</u></p> <ul style="list-style-type: none"> (i) Vouchers/Schedules/Sanction Orders/Dockets etc. (ii) Document related with Accounts Compilation (Monthly Accounts, Data Sheets, Compilation Sheets etc.) (iii) Account Record like Classified and Consolidated Abstracts. (iv) Transfer Entries and Register. (v) AC-DC bill Register. (vi) Grant in aid register and utilization certificate. (vii) Suspense/Remittance broadsheets of all types and related records. (viii) Annual Works Division Review. (ix) Details regarding promotion, appointments, pay fixation, gradation list and roster etc. (Personal details of employee like family details, G.P.F. balance, ACR's etc. are not to be disclosed). (x) Activity Report/ Administration Report.
<p><u>GE Co-ordination / Wing:-</u></p> <ul style="list-style-type: none"> (i) HBA/MCA recovery schedules. (ii) HBA Broadshhets. (iii) MCA Broadshhets. (iv) Annual Balance Certificate. 	