

**OFFICE OF THE ACCOUNTANT GENERAL (A&E)-II, U.P.**  
**20 SAROJINI NAIDU MARG, ALLAHABAD-211001**

AE-II/05/CC/Grp.II/112/2019/Vol.I/858

Date: 31.01.2019

**Notice Inviting Tender**  
**for**  
**Comprehensive Annual Maintenance**  
**Contract of Computers, Servers,**  
**Laptops, Printers, UPS and Peripherals**  
**for FY 2019-20**

**Due date and time for submission of tender:**

**on 20.02.2019 till 3:00PM**

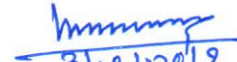
**OFFICE OF THE ACCOUNTANT GENERAL (A&E)-II, U.P.**  
**20 SAROJINI NAIDU MARG, ALLAHABAD-211001**

**Subject: Sealed Tenders are invited from interested and eligible firms for Comprehensive Annual Maintenance Contract of Servers, PC's, Laptops, In-house developed software's, Printers, UPS and other computer peripherals installed/running at Allahabad Head Office & Lucknow Branch Office for the period from 01.04.2019 to 31.03.2020.**

The office of the AG (A&E) –II, U.P., Allahabad intend to obtain Sealed tender for the comprehensive Annual Maintenance Contract of Servers, PCs, Laptops, Software, Printers, UPS and other peripherals installed at Allahabad Head Office & Lucknow Branch Office as per list given in Annexure-I with the following additional information: -

1. All the hardware installed at various sites in this office as per Annexure-I are in working condition. However, the vendor may check/inspect it to their satisfaction during **06.02.2019 to 08.02.2019** from 10:00AM to 1:00PM before quoting the rates. Any change in rates shall not be permissible to firms after submission of bids.
2. Quantities of the items tabulated at Annexure-I are approximate and liable to change during the period of AMC. Therefore, rates for all the items should necessarily be quoted in the tender document, in both **unit rate & total amount**. The unit rates will be used, if there is a change in the quantities indicated in the Annexure-I during the contract period.
3. Tender shall be submitted in two bids i.e., **Technical and Financial bid** in the attached proforma (Annexure II & III) respectively. Technical and Financial bid should be in two separate sealed envelopes. Technical bid envelope should be titled as **“Technical bid for maintenance of Servers/PCs/Laptop, Printers and UPS”** for 2019-20 and Financial bid envelope should be titled as **“Financial bid for maintenance of Servers/PCs/Laptop, Printers and UPS”** for 2019-20. These two envelopes should be kept in third sealed envelope titled as **“Tender for maintenance of Servers/PCs/Laptop, Printers and UPS”** for 2019-20.
4. Firms should produce all supporting documents in support of their eligibility as per the eligibility criteria given in Annexure-II.
5. **The Financial bid** should indicate the maintenance rate in the prescribed format provided in Annexure-III considering all the terms and conditions listed in this tender notice. The bids should be for comprehensive AMC and indicate rates for each item separately.
6. The tenders may please be addressed and sent to Sr. DAG(Pension), IIInd floor, O/o the AG (A&E)-II, 20, Sarojini Naidu Marg, U.P., and Allahabad-211001. Tender should reach to addressee **on or before 20.02.2019 by 3:00PM**. Tenders received, will be kept in the box under the custody of **Sr. DAG(Pension)** placed in her chamber for this purpose.
7. The successful bidder has to enter an agreement on the terms & conditions as mentioned in this tender notice.
8. No tenders will be entertained received after due date and time. The technical bid will be opened in the presence of the interested bidders or their authorized representative on

- 20.02.2019 at 3:30PM.** Financial bid of technically successful bidders only will be opened on a subsequent date as prescribed by the competent authority.
9. Hardware items of which warranty will lapse during the financial year 2019-20 and the items which come under the purview of AMC, payment of such hardware items will be made on the pro-rata basis of unit AMC rate of that particular hardware.
  10. Annexure-II and III (on each page) shall be signed with seal of the authorized representative of the firm as token of accepting terms and conditions.
  11. Conditional bids shall not be considered at any stage, i.e. technical and financial stage.
  12. Decision of the competent authority shall be final in case of any dispute.

  
31.01.2019

Sr. Accounts Officer/Computer Cell

